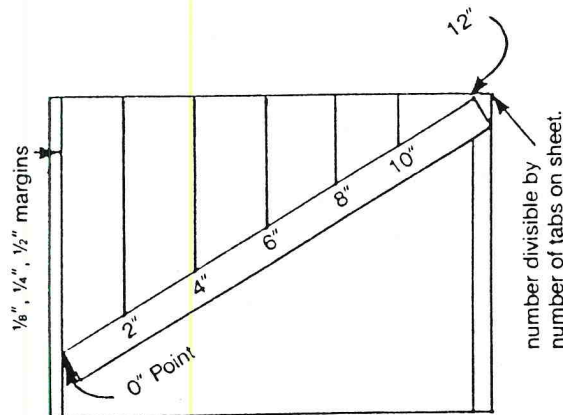
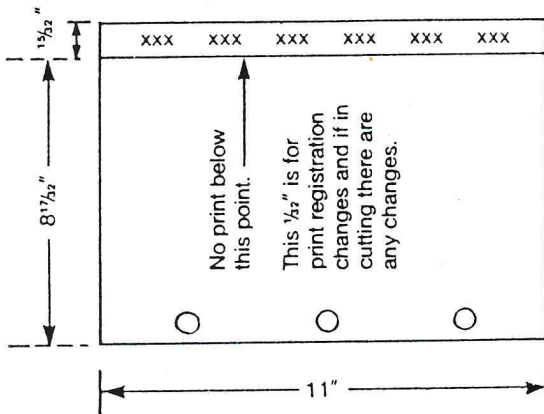
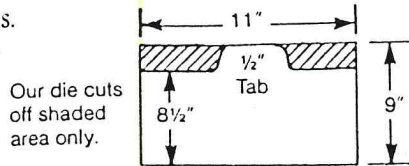


# HELPFUL POINTERS FOR GOOD TABS

- 1) All print and bleeds  $1/32''$  short of tab size. Example:  $1/2''$  tab, print not below  $15/32''$  from tab edge.
- 2) Square paper is important for consistent tab product.
- 3) Paper should be trimmed to finished size. Die cutter only takes from the shoulder of tab.
- 4) Setting up a tab bank should be done by one of three layouts.
  - a)  $1/8''$  margin
  - b) Tabs Plus,  $1/4''$  margin
  - c) Industry standard,  $1/2''$  margin
  - d) If not one of the above then the diagonal rule can be used to set it up and also for paper not 11" long. Samples of unusual tab positioning are helpful to insure proper tabs. See samples below for diagonal rule.
- 5) The overs needed to insure count are 2%. For jobs 100 or less per position, 4 or 5 per position extra is required because of the number of machines the tabs must go through and for make ready.
- 6) If you want overs run for the job, please write down how many per position or a percentage such as 10% overs. If you have a press count, it is helpful if that is written down to let us know how much stock we have to work with.



12 inches divided by 6 = 2"  
You mark every 2 inches and then use a "T" square.

## DIAGONAL RULE

*This applies to tabs on any size sheet*

**TABS PLUS**  
INC.